

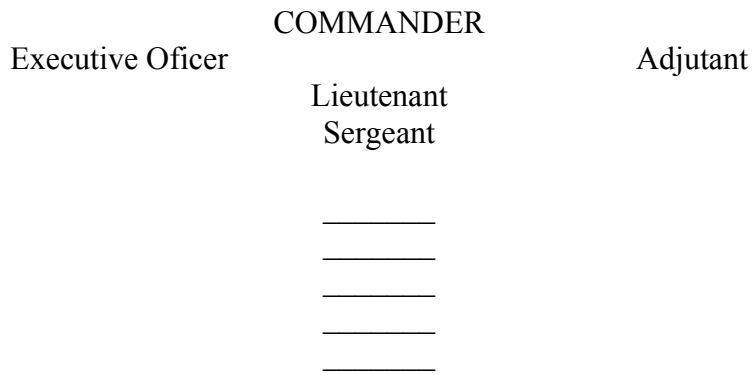
CCWS MILITARY GUIDELINES

I. General Guidelines

- A. These guidelines hold supremacy over all other rules and guidelines which may be established by any military units of the CCWS.
- B. Women in ranks for battlefield events
 1. For stability in the numbers of military members in rank, a woman who chooses this roll must be willing to stay in that role for the season of battles and living history events.
 2. She must be willing to dress and act according to all the standards the military has established.
 3. She must be willing to blend into the ranks in every way.
 4. She must remember that the women in the ranks were a minority, not the majority and if she is not able to make a commitment to the battlefield than she should become whatever other persona would best fit her.
- C. Guidelines for children
 1. Parents or guardians of children under the age of 12 must be on site and supervise their children at all times. Parents or guardians must also wear period clothing and make an effort to maintain a period impression.
 2. Children under the age of 12 years will be civilians.
 3. A unit of company or battery strength will be allowed on mascot age 10-11 provided the parent of that child is an active member of that unit in uniform. The parent of that child shall be responsible for that child for all military activities on the field and shall be in direct supervision of that child.

4. One parent or guardian must be on the sit of the event and off the battlefield to be responsible for a child when the parent who is a member of a military unit is on the battlefield. If the off-battlefield adult responsible for a child is not a parent, then that person must be designated in writing by a parent as the individual who is responsible for that child when parents are on the battlefield or otherwise not present.

D. Framework for CCWS military structure:



II. Method of Promotion

- A.* Promotion in rank will be accomplished after general agreement and discussion by the officers and sergeants of the unit.
- B.* The first four months, a new member of the military will be referred to as a “recruit”. During this time the recruit will be expected to acquire basic uniform and weaponry.
- C.* After four months, the member will have earned the right to be called “private” or “trooper” if clothing and weaponry have been acquired. He is now expected to become proficient in marching and drill.
- D.* After two to three years, the private is eligible to advance to the rank of corporal if the following conditions have been met:
 - 1.* Knowledge of drill
 - 2.* all necessary clothing
 - 3.* Camp gear for one person
 - 4.* Ability to lead and help other
 - 5.* Attendance at 75% of organization’s local and distant events with allowances for extenuating circumstances if unable to attend. Participation in large events hosted by affiliated or other large Civil War re-enactment organizations is encouraged.
 - 6.* Concurrence of superiors.
- E.* Although it is preferable that all of the above criteria be met prior to the consideration of promotion for any soldier, exception may be made for up to three of the criteria (excluding No. 5) provided there is UNANIMOUS consent from the officers and senior NCOs (sergeants and above) of the Unit considering the promotion.
- F.* Advancement to non-commissioned officer (NCO) and officer ranks are base on organizational need, years of service, ability to lead, executive ability, example to others, general bearing, and concurrence with fellow soldiers.

- G. Soldiers will choose the side they will represent, either Union or Confederate at the time of enlistment.

- H. Promotions are to be granted in the specific unit in which the soldier is a member and will be limited to that unit.. Soldiers crossing over to the other side will lose rank unless they are designated in the rank by the commander(s) of the unit to which they are galvanized. Soldiers may cross over as required by the event. Any soldier transferring to another unit, whether on a temporary or permanent basis will lose that rank unless that unit's commander decides to promote that soldier. The commander may promote that person based only the needs of the unit and the requirements of the these guidelines.

- I. Loss of rank: An officer or NCO may lose rank due to lack of active participation in priority CCWS events or failure to comply with the aforementioned standards for officers and NCOs. Loss of rank may also occur if that individual violates safety regulations. After an evaluation by military officers and NCOs, the soldier in question is to be notified by the officers or NCOs of areas that need improvement. If that soldier does not comply with the notification, then demotion procedures will take place in confidence with an official letter sent by the military commander at the end of the re-enactment season. Demotions are to be determined at the end of the season with the areas in need of improvement explained to the soldier. The demoted person is welcome to continue at a lower rank and may again attain his former rank when improvement has been demonstrated and there is an opening in a military unit.
 - 1. An exception to this demotion procedure is a violation of the safety regulations when demotion shall occur at the event in which the infraction occurred.

III. Visiting re-enactors and new members with rank.

- A. Visiting re-enactors with rank will be accorded all military courtesies and protocol but will not necessarily assume command functions. (see CCWS Bylaws: Art XXVII, p F & Art XXIX p F)

- B. New members with from other clubs may hold that rank if there is a need in the CCWS Unit, if they meet the standards for CCWS promotion, and are approved by the military commander of the Unit which they are joining. If none of the above is applicable, such new members will become privates.

IV. Unit Size

- A. A unit of less than 5 members shall be a squad and have 1 NCO, a corporal or sergeant; units of fewer than 5 persons will be attached to another unit until their manpower is sufficient to authorize formation of a new, separate unit.
- B. Units of 5 – 10 shall be a platoon and are authorized 1 sergeant and 2 corporals; if a platoon has 8 members, one may be a second lieutenant,
- C. An artillery unit with 1 gun is a section and will have 5 – 10 members.
- D. A company is made up of 11 – 20 members in 2 – 4 platoons. A company is authorized 1 captain, 2 lieutenants either first or second, 1 first sergeant, 2 – 4 sergeants, and 3 – 4 corporals. There shall be a minimum of 1 sergeant and 1 corporal per platoon.

- E.** An artillery unit with 2 or more guns is a battery.
- F.** A battalion shall have 21 – 40 members in 2 – 3 companies. It is authorized to have the officer and NCO strength of a company plus an additional captain or major, 1 or 2 additional first or second lieutenants, 1 additional first sergeant, a commissary sergeant or quartermaster sergeant, and 1 additional sergeant and corporal per platoon as needed.
- G.** A regiment is made up of 42 – 80 persons in 2 -3 battalions. It is authorized to have the officer and NCO strength of a battalion plus a major or Lt. Colonel, a sergeant major or other NCOs as needed according to the guidelines for companies and battalions as determined by the commanding office.
- H.** A brigade is 81 – 160 persons in 2 – 4 regiments. it is authorized to have an additional Lt. Colonel or Colonel, and additional sergeant major and other NCOs as needed according to the regimental authorization and determined by the brigade commanding officer.
- I.** Medical Units

 - 1.** At company strength may have 1 assistant surgeon, 1 steward, 1 nurse and 2 stretcher bearers or ambulance corps members
 - 2.** Battalion strength may have 1 additional assistant surgeon or medical cadet, 1 additional steward, and up to 3 additional nurses and 2 – 4 ambulance corps members or stretcher bearers.

V.Special Requirements

- A.** Chaplains: While it is preferable to fill the position of chaplain with an ordained or licensed minister, it is not a requirement. Lay people may serve in a ministerial role with the permission of the military commander and approval of the unit.

- B. Medical Corps personnel
 - 1. Persons wishing to portray medical officers, specifically surgeons and assistant surgeons, should have a background in health sciences such as a medical doctor, registered nurse, LVN, EMT, physician's assistant, nurse practitioner, med tech, pharmacist, or military medical such as navy hospital corpsman (HM) or army or air force medic; or they may serve a two year apprenticeship under a surgeon or assistant surgeon, including such service as a medical cadet.
 - 2. While it is preferable for re-enactors wishing to portray nurses or hospital stewards to have a background in the life sciences, it is not required. Persons without a formal life sciences background must be recommended by a senior medical officer and be approved by the military commander.
 - 3. It is not mandatory for soldiers serving as stretcher bearers or other unskilled battlefield medical role to meet the requirements for nurses or hospital stewards.

VI. Board of Review

- A. Boards of Review may be convened by Brigade and/or Unit commanders at any time.
- B. Boards of Review are to be used for issues as:
 - 1. Promotion and/or demotion in rank
 - 2. Disciplinary issues
 - 3. Establishing or reviewing Unit guidelines
 - 4. Other issues deemed appropriate by the Brigade or Unit commander
- C. Safety issues shall be referred to the CCWS Safety Office
- D. Situations involving violations of CCWS bylaws will be referred to the CCWS Board of Directors